

# Preparation of Regular Papers for International Symposium on Flexible Automation

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## Abstract

This document provides instructions for authors on preparing manuscripts for the proceedings of the International Symposium on Flexible Automation. This document (including this abstract) itself is an example of the desired layout for camera-ready papers. The guidelines detailed in this document will enable the symposium to maintain uniformity in the final proceedings and to avoid additional publication charges. To ensure high-quality proceedings, the readability of the original manuscript is paramount. Also, adherence to deadlines is critical because a significant portion of the publication process is performed sequentially.

## 1 Introduction

The authors should prepare their manuscript for the Proceedings in accordance with these instructions. The Symposium Proceedings will be published in the online electronic journal J-Stage (Japan Science and Technology Information Aggregator, Electronic). Authors are requested to prepare the camera-ready manuscripts on A4 paper, in English, in Portable Document Format (PDF). The size of the electronic file should not exceed 15MB.

The manuscript should be up to 8 pages, including equations, figures, tables, photos, references, and appendices.

On A4 paper, the symposium requires a font size of 10 points or larger.

Some technical formatting programs print mathematical formulas in italics, with subscripts and superscripts in a slightly smaller font size.

## 2 Page Size and Format

The authors must prepare their paper at actual size (i.e., exactly as it will appear in the proceedings) with single spacing in two columns. The manuscripts should conform to the following specifications.

- The top margin of the first page, i.e., the distance from the top edge of the paper to the title, should be 30mm.
- The top margins of the second and subsequent pages should be 26mm.
- The text should be centered, and both the left and right margins should be 16mm.
- The column width should be 84mm.
- The space between the two columns should be 10mm.
- The bottom margin for all pages should be at least 26mm.

When the authors submit their manuscript, please review the guidelines below.

- Non-English fonts (e.g., Asian fonts) that are not properly embedded will be automatically replaced with a different font, which may cause inaccuracies in the manuscript content.
- All fonts must be correctly embedded in the PDF file as an "Embedded Subset."

Secured PDF files will cause problems when composing the proceedings. Please do not secure the PDF files. If the manuscript deviates significantly from these specifications, it may not be included in the proceedings.

## 3 Manuscript Style

Regarding the style of your manuscript, please follow the following instructions.

### 3.1 Title

The title should be centered at the top of the first page and set in a distinctive point size or font.



Fig. 1: Empty

### 3.2 Author's Names and Address

The authors' names and addresses should be centered below the title. Times New Roman, 10 points, is suggested. Please include your email address.

### 3.3 Headings

Main headings should be centered in a bold font without an underline. They may be numbered if desired. Subheadings should be in a bold font or in underlined lowercase with initial capitals. They should start at the left-hand margin on a separate line. Sub-subheadings should be in a bold font or in underlined type. They should be indented and run in at the beginning of the paragraph.

### 3.4 Equations

Equations should be numbered consecutively such as (1), (2), etc. The equation numbers must be aligned to the right.

### 3.5 Figures and Tables

Figures and photos should be numbered consecutively, such as Fig. 1, Fig. 2, etc. Figures should be inserted near their citation or at the end of the manuscript. Large figures and tables may span both columns if necessary. Figure captions should be placed below the figures.

### 3.6 References

List and number all references at the end of the paper. Reference citations should be numbered consecutively in square brackets, such as [1]. For the convenience of authors, it is recommended that the standard ASME reference format be followed.

### 3.7 Page Numbers

Do not include page numbers in your manuscript. These will be added later by the proceedings' printer, along with the session number and symposium identifiers.

## 4 Conclusions

Please make an extra effort to follow these guidelines, as the quality of the publications depends on you. Thank you for your cooperation and contribution.

## References

- [1] Adams, Z., 2014, "Bending of an Infinite Beam on an Elastic Substrate," *ASME J Appl. Mech.*, 3, pp. 221-228.
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- [3] Gibson, T.A., and Tucker, M. T., 2008, *The Big Book of Cellular Studies*, John Wiley and Sons, NY.